HPOA Architect Control Committee

3381 Starboard Drive

May, TX 76857

Website: harborpointownersassociation.net

Email: harborpoint-ACC@outlook.com

PROPERTY ALTERATION APPLICATION

Purpose of Application:

Per HPOA Restrictions Section 1.1….”to protect the owners of lots in this Subdivision against such improper use of lots as will depreciate the value of their property: to preserve, so far as practicable, the natural beauty of said property; to guard against the erection thereon of poorly designed or proportioned structures and structures built of improper or unsuitable materials, to obtain harmonious architectural schemes; to insure the highest and best development of said property; to secure and maintain proper setbacks from streets and adequate free spaces between structures; and in general to provide adequately for a high type of quality of improvements in said property, and thereby to enhance the value of investments made by purchasers therein.”

**With regard to this application, all HPOA restrictions must be followed.**

**Any information not provided will delay application approval.**

Date: **\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_**

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Legal Owner / Applicant Name Phone Number Email Address (required)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ May, TX 76857 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jobsite Address Lot Number(s)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address City, State, Zip Code

Requirements of Application:

1. Application should include a detailed location of the structure on the lot and material specifications. Provide details of power, sewer, and water to assist in approval process.
2. Applicant is required to remove all litter, trash, debris related to this alteration. HPOA dumpsters are **not** to be used for any construction materials.
3. Applicant is responsible for all consequential damage to road, ditches , easements or utilities. A $250 damage deposit is required prior to moving in or moving out any structures. If no damage occurs, the deposit will be refunded. If damages exceed $250, the applicant agrees to pay any additional charges.
4. Applicant agrees any deviation from the HPOA restrictions or this application as approved, will invalidate the approval.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal Owner Signature

Description of requested alteration:

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Use additional pages to illustrate alteration.

Provide top view:

1. Indication of north direction
2. Streets
3. Property Lines
4. Existing Structures
5. Proposed structure location and dimensions
6. Backset distances from property lines
7. Approx. distance between all structures

Requested start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Estimated completion date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Architect Control Committee Review:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved \_\_\_\_\_\_ Notified Applicant by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denied \_\_\_\_\_\_ Delivery Method: certified, email, hand

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ACC signed and date ACC signed and date

Follow up

1)

2)

3)

Projected completed as approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACC signed and closed date

Revised 07.12.24